

Company Name.....  
 Contact Person Name..... Designation.....  
 Address.....  
 City..... Pin Code..... Country.....  
 Tel..... Fax..... Email.....  
 Website..... GST No. ....

**SPONSORSHIP / PARTICIPATION DETAILS**

Sponsorship / Presence in Expo Directory .....  
 Stall Size (in sq. mtr.) .....  
 Stall No. ....

**NAME AS YOU WANT IN STALL FASCIA BOARD (MAX 30 LETTERS)**

.....  
 .....

**PARTICIPATION OPTIONS** **Charges/m<sup>2</sup>** **SQMT** **Amount**

|  |           |                             |                      |
|--|-----------|-----------------------------|----------------------|
| (1) SHELL SCHEME/EQUIPEED STANDS (Minimum 9 SQMT)  | USD 300/- | <input type="text"/>        | <input type="text"/> |
| (2) BARE SPACE (Minimum 18 Sqm.)   | USD 280/- | <input type="text"/>        | <input type="text"/> |
| if Space booking is made within 45 days of the exhibition, 100% payment is to be made at the time of signing of the contract. All payment to be made through a account payee cheque or demand draft or RTGF/NEFT at New Delhi, drawn in favour of "Indian Exhibition Services" |           | GST @ 18%                   | <input type="text"/> |
| <ul style="list-style-type: none"> <li>• Payment Schedule 50% at the time of booking</li> <li>• Payment Schedule 50% on or before one month</li> </ul>   |           | <b>TOTAL AMOUNT PAYABLE</b> | <input type="text"/> |

**BENEFICIARY BANK DETAILS:** Beneficiary: INDIAN EXHIBITION SERVICES, BANK A/C NO: 000774084208, IFSC /RTGS/NEFT CODE: IDIB000N044, Bank: Indian Bank, Branch : Nehru Palace, New Delhi, Mob : 9811913376

Authorised Signature: .....Name: .....Date: .....Stamp: .....  
 Organizer's Executive Signature: .....Name: .....Date: .....Stamp: .....

**Indian Exhibition Services**

# TERMS & CONDITIONS

- Exhibitors are requested to make the payment in full on or before the specified deadline for the quick booth possession during the event.
- This is binding contract and once it's signed, 100 % payment has to be made to the organizer.
- The signature of the Participant on this Contract and its receipt by the Organizer shall be conclusive evidence of the Applicant's agreement to pay the full fees consisting of hire charges, registration fee and all applicable taxes, not with standing that the Participant subsequently decides not to participate in the Exhibition.
- The Applicant further acknowledges that the performance of services by the Organizer commences immediately upon signing the Contract and the Organizer, having incurred expenses as a result of the Contract, is not required to refund any portion of the fees already paid. The unpaid/ balance portion of the full fees shall become payable immediately upon cancellation of booking for Exhibition space pursuant here to.
- In the event the Exhibition is cancelled for any reason, including by reason of any event outside of the Organizer's reasonable control (i.e. force majeure in the broadest sense of the word and the like) the payments made by Participants shall only be refunded in full if these costs are covered by an insurance policy held by the Organizer.
- Apart from the foregoing, the Organizer shall have no liability in contract, or otherwise to the Participant in the event the Exhibition is cancelled by exhibitor for any reason whatsoever. The Organizer holds the right to cancel their participation and the payment made by the Participant will not be refunded.
- Goods are deemed to be at or in the Exhibition building and adjacent grounds at the expense and risk of the Participants. The Organizer does not undertake any insurance for these goods. The Organizer will not have any liability for damages to goods and persons caused by any cause arising out of participating in this Exhibition.
- The Organizer will not have any liability for damages to third parties, caused by the use of the standby Participant or his Personnel.
- The Organizer reserves the right to introduce, at any time, further regulations and guidelines governing this Contract. All exhibitors will abide by the rules and regulations laid down by the organizers as well as the Venue owner either verbally or in writing.
- Exhibitors are requested to restrict the exhibiting objects/ Machinery within their booth area. Any material found outside the booth is subject to a penalty charges set by the venue owner.
- The decision of the organizer will be final and binding on all concerned and in all matters related to the exhibition. Legal disputes will be strictly restricted to the jurisdiction of courts in Delhi alone.
- The Organizer will not be held responsible by the exhibitor for any mistake omission etc. Organizers have the right to change Layout Plan, hall number and stall number but pre-information will be sent to exhibitors and other associates.
- The Organizers will be at liberty to change the dates or venue of the exhibition owing to unavoidable circumstances or cancel the exhibition for such reasons.
- There is no refund policy or adjustment of payment for cancellation of booth/space/sponsorship by exhibitor/sponsor for any of reason.
- Only those products and services which, at the sole discretion of the Organizer, are deemed in accordance with the purpose and concept of the Show may be exhibited. The Organizer will also determine at his sole discretion, the total number of stands and the number of stands exhibiting a similar product or service.
- Without prejudice to the generality of the foregoing, products and services of which a research organization of good reputation has established that they can be of danger for the consumers or that they may show defects within a short period of time after initial use, will not be permitted at the Show.
- By ticking the appropriate boxes on the application form and by returning this form to the Organizer, the Participant confirms to agree with the conditions as stated in these Conditions of Participation and the General Rules. At all times.
- Dj & sound system not allowed during the expo at Stall / Both.
- Space booking form & advance payment is mandatory to reserve the space. Without advance payment reserved space would not be consider. If exhibitor book the space without advance payment then advance payment to be deposit within 10 days of the space booking else the space will be allotted to other exhibitor.
- The Organizer reserves the right to refuse an application. Upon acceptance of a registration, the Organizer will send the advance invoice to the Participant. No further rights can be derived from participation.
- During a period of 1 day prior to the Exhibition, Participants will be able to construct stands and bring in goods. Participants will receive a construction plan stating an exact date and time, prior to the Show.
- In case, for whatever reason, the stand space plotted out is less than the originally allocated stand space, the difference in price between the actual allotted stand space and the originally allocated stand space will be credited to Participant's account. The Organizer will not have any liability for any damages whatsoever arising out of such a difference. Participant hereby waives its rights, if any, to bring any claims against the Organizer for damages or otherwise in this regard.
- There is no guarantee of generation of business and footfall or no. of visitors. Organizer will make the best efforts for the visitor's promotion and event will be promoted in the daily news papers, magazines, event website, event portals and trade portals, banners and hoarding, social media, and in various mediums during the event and before the event.
- The Participant will be notified of this as soon as may be reasonably practicable. The Organizer will not have any liability for any damages whatsoever arising out of such changes. Participant hereby waives its rights, if any, to bring any claims against the Organizer for damages or otherwise in this regard.
- Once the Exhibition is over the Participant is bound to fulfill the cleaning/clearance obligation for the stand space rented as stated in the General Rules, in time. In the event the Participant fails to do so, the Organizer holds the right to fulfill this obligation at the Participant's cost, risk and expense. Cleaning and clearance include removal all goods used by the Participant intended as waste, to a place designated by the Organizer in due time.
- For the Participants opting for indoor space only, the costs of construction and dismantling, including all required materials and tools, are entirely at the expense of the Participant.
- Design/ layout of the stand has to be submitted by the Applicant to the Organizer for approval at least 15 days before the start of the Show.
- The sale and delivery of products and services at the Exhibition on a cash payment is not allowed. If exhibitor sells the product on a cash payment it will be at his risk only.
- Payment of total hire charge plus services tax and other applicable taxes shall be made as per terms mentioned on the main contract form. 50% is paid at the time of signing and 50% on or before of one month of exhibition. If the date on the final invoice falls within 14 days prior to the first day of construction of stall, payment should be made 100% immediately. In these cases entry in the catalogue/ website will be solely at the option of the Organizer.
- The Applicant is not allowed, without the prior written consent of the Organizer to assign, sublet or grant licenses in respect of any part of the space allotted to it nor display advertisements of firms who are not bona fide Participants.
- The Organizer reserves the right to levy a sub-letting surcharge for each sublet agreed to and the Applicant is liable for the payment of this charge under the same terms of payment as the main stand rental.
- The Participant will not cause any inconvenience to or obstruct any other Participant while making use of his stand space. The Organizer holds the right to remove any Participant causing any nuisance or obstruction from the stand space at the expense of Participant, without any proof of default and without intervention of a court. The Participant shall have no right to any refunds or damages in such circumstances.
- **Disputes:** All disputes relating to this contract shall be subject to the jurisdictional courts in Delhi. The Participant is not authorized to make use of the name of the Show after the Exhibition has ended without prior written agreement of the Organizer. The Organizer will have the right to take the following action, without proof of default and without intervention of a court, at the Participant's expense against a Participant who acts in contravention of any provision of the Condition of Participation, the General Rules, the guidelines, fire safety regulations and/or who does not comply with directions given by the Organizer.
- Stall fabrication/booth construction job will be done through IES empaneled stall fabrication agencies only. If any exhibitor appoint any other stall construction agency then that agency has to be pay RS 10,000/- non-refundable amount to the any of empaneled agency as a registration charge. Only empaneled agencies is authorized to work in our expo so your appointed agency will be work under their name only.
- Power load & electricity will be mandatory for bare space at the cost of RS 5,000/kw.
- Those exhibitors are converting their booth from built-up to bare space at the last movement or before some time of the expo with or without given information to the organizer then they have to have power load at the cost of RS. 5,000/kw
- Penalty close will be applicable for not to follows the exhibition organizer & venue owner rules & regulations.
- Stall Allotment would be on first come first serve basis.
- Prime Locations will be charged extra (for 2 side open @ 5%, 3 & 4 side open @ 10%).
- Maximum height allowed for bare space booth fascia is 4 mtr, Common wall height restricted to 2.5 Meters.
- Maximum height Allowed For Modified Shell Scheme Fascia is 3.5 meter.
- Only pre-fabricated structures allowed, for bare space booth, onsite construction is not permitted.
- Booking amount should be deposited within 10 working days after confirming your space otherwise space will be open for the market.

**Authorised Signature :..... Name :..... Date :..... Stamp :.....**

**Organizer's Executive Signature :..... Name :..... Date :..... Stamp :.....**

